



**Port Community Information Bulletin # 38-02**  
Marine Safety Office (813) 228-2189  
Tampa, Florida

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Expiration Date: TBD

## **SECURITY POSTURE DURING TRANSFERS OPERATIONS**

As per the Facility Security Continuum Matrix, facility operators shall control all access points onto their facility and ensure persons attempting to gain entrance have proper credentials. Recent security patrols through the port revealed gates are being left open or unlocked and unattended. It is imperative that facilities comply with security standards at all times to prevent unauthorized persons from gaining access onto a facility and attempting to conduct subversive acts.

For safety reasons, facilities may elect to leave a pedestrian gate open as a means of escape for persons involved in the transfer. If so desired, someone other than the Person In Charge (PIC) of the transfer must be present at the gate. It is not realistic to believe the PIC can safely perform duties associated with the transfer and maintain vigilant watch over the unsecured gate. Therefore, an additional person must be assigned to provide access control for a gate when it is left open or unlocked. Facilities shall not deviate from this policy and shall comply with all security standards outlined in the Facility Security Continuum Matrix. Vehicle access gates may be left open and attended at the "Low/Guarded" level of protection. However, these gates should be closed and locked/secured at the "Elevated" level of protection except when being traversed by an authorized vehicle.

Any questions or concerns regarding this bulletin should be directed to my Facility Compliance Branch at (813) 228-2189 ext. 189.

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Captain of the Port